



PLAYER DEVELOPMENT CONVENER

Overall Purpose

To oversee the overall development of Player Pathways, ensure the Selection Policy & Procedures are adhered to for Nationals and Academy, develop player retention strategies and ensure appropriate planning in place for Tours. This role is the liaison person between the HKNA Council, Team Coach and members of the Support Team. Team members may approach this role on issues / disputes relating to the Team/Squad.

This role has a direct report to the *Vice President* and will work closely with the *Head of Coaching & Development* and the *Program Co-ordinator*. The role will also work closely with the following Council roles: *Coaching Convener* and the *Media & Marketing Convener*.

Roles and Responsibilities

Selections

- To review the *HKNA Selection Policy and Procedures for National Squads / Team* for Council approval, and ensure the Policy is adhered to across Player Pathway selections.
- Implement the appointment process specified within the *Selection Policy* for National Team Coach and Officials (Manager, Assistant Coach etc.). Arrange with *President* for “Appointment Contract”.
- Organise selection trials, the Selectors and the promotion of the Trials (liaise with *Program Coordinator* for venue bookings and equipment needs).
- Notify successful squad members and provide players with appropriate documentation regarding appointment (letter of appointment, Selection Policy, Code of Conduct).
- Work with the *Coaching Convener* to ensure appropriate coach succession planning is in place.

Player Pathway Development (Recruitment & Retention of Players)

- Work with the *Head of Coaching & Development* to review Player Pathways and develop support / mentoring strategies to address retention of players through the Pathways.
- Work with the *Chief Operating Officer* to identify grant and sponsorship opportunities.
- Work with *Head of Coaching & Development* to plan budgets across Player Pathways.
- Work with *Media & Marketing Convener* to develop player profiles and media interest stories.
- Provide Player online / social networking opportunities to develop community and share information within the elite athlete industry sector (e.g. training events, fitness assessments, etc.).
- Make regular visits to squad training to develop rapport with Players.

Tours and Championships

- Research annual calendar of international netball events in the Asia-Pacific region. Identify possible destinations / tournaments to register the U16's, Youth and Opens National teams.
- Liaise with international organisers and championship hosting country.
- Provide information requirements for National Team Handbooks (for tours / championships) to *Program Coordinator* to administer. Sign-off Handbook before distribution to Team.
- Obtain team Kit requirements from *Program Coordinator*. Procure with supplier.
- Attend monthly Executive Council meetings and table issues / approvals regarding Player Pathways.



COACHING CONVENER

Overall Purpose

To provide support to the *Head of Coaching & Development* in the development of coach pathways / strategies across Grassroots and Elite coaching programs of the HKNA. This role is also responsible to assist the *Head of Coaching & Development* in the planning & organization of Coach Education Programs for members and schools.

This role has a direct report to the *Vice President* and will work closely with the *Head of Coaching & Development* and the *Program Co-ordinator*. The role will also work closely with the *Elite Player & Development Convener* (Council) to identify coaches for succession planning within the Elite program. Coaching experience / qualifications are preferred for this role.

Roles and Responsibilities

Coach Development

- Work with the *Head of Coaching & Development* to review the HKNA Coach Education Program, plan relevant sessions for coaches (of all levels), research / recruit relevant Coaches to deliver modules.
- Liaise with *Administration Assistant* for venue and equipment arrangements for Training and promote Education program to members and school networks.
- Research other coach training opportunities in HK and cross promote to members.
- Provide observer, mentoring and assessments of coaches to achieve higher accreditation levels.
- Maintain records of Coach Accreditation / experience on the HKNA database.
- Develop Coach Recognition program in conjunction with Thanks Coach scheme.
- Identify international coach development opportunities and propose to Council.
- Work with the *Head of Coaching & Development* to review Coach Pathways and develop strategies to address retention of coaches through the pathways.

Elite and School Coach Programs

- Work with *Head of Coaching & Development* and *Treasurer* to prepare budgets across Coach Programs and Education program.
 - Work with *Head of Coaching & Development* and *Program Coordinator* to review coach training plans for coaches in the schools programs and ensure mentoring / leadership is being provided.
 - Work with the *Chief Operating Officer* to identify grant and sponsorship opportunities.
 - Create Coach Networks with on-line platforms to share coach industry information and special events.
 - Liaise with Inter-school Sports Federation regarding netball development in schools in Hong Kong.
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- Attend monthly Executive Council meetings and table issues / approvals regarding Player Pathways.