



ANNUAL GENERAL MEETING

Hong Kong Netball Association

NOTICE OF MEETING

Tuesday 21 June 2022

Notice is hereby given that the Annual General Meeting (A.G.M.) of the Hong Kong Netball Association will be held on Tuesday, 21 June 2022 at 7.30 PM, Lecture Theatre, 2/F Olympic House, So Kon Po, Causeway Bay. Registration will begin at 7.00PM.

In accordance with HKNA's Memorandum & Articles of Association

- Each Ordinary Corporate Member, Ordinary Individual Member, Ordinary Junior Individual Member, Life Member and Associate Member shall be entitled to one vote on any motion or matter to be voted upon by the Members in General Meeting. Visiting Members shall not be entitled to vote on any motion or matter to be voted upon by the Members in General Meeting. On a poll, votes may be given in person or by proxy.
- A Voting Member may appoint a proxy to act in place or instead of the Voting Member either generally, for a specified period or for a specified General Meeting. (Proxy form enclosed)
- In order to be valid, an instrument appointing a proxy shall be deposited with the Secretary not less than 48 hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the instrument proposes to attend and vote.

In accordance with HKNA's by-law (**modified due to Covid**)

- Each team is required to have a minimum of **ONE** representative present at the AGM to qualify for the refund of the team deposit. In accordance with the HKNA Memorandum & Articles of Association, the members of the Executive Council shall be elected by majority of Voting Members present in person or by proxy and entitled to vote at each Annual General Meeting.

The Executive Council must include members holding the following positions and offices:

- President
- Vice-President
- Treasurer
- Secretary
- such other positions and offices as the Executive Council may from time to time determine.

In accordance with the Memorandum & Articles of Association, any member may submit notice of any other business to be considered at the A.G.M. Such notice must be in writing and must be received by the HKNA by Monday, 13 June 2022.

A copy of the agenda, proxy form and minutes of last AGM (minutes are available from the HKNA website) are enclosed for your reference. The audited accounts and balance sheet as at the end of the 2021/22 financial year will be posted on the Association's website before the date of the Annual General Meeting. Please note that HKNA will not provide any hard copies of the meeting documents, so please download and prepare your own e-copies or hard copies.

This notice is being sent to the all captains/conveners and all members to their respective email addresses on our record and it will be posted on the HKNA website. (<http://www.netball.org.hk>)

The HKNA Annual General Meeting will be held in compliance with the relevant Cap. 599F Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation and Cap.599L Prevention and Control of Disease (Vaccine Pass) Regulation directions.

Hong Kong Netball Association Limited

(香港投球總會有限公司)

Proxy Form

I/We, _____

being an Ordinary/Associated corporate/Individual/Individual Junior/Life Member of the
above named Association hereby appoint _____

of _____

as my Proxy, to vote for me/us and on my/our behalf at the General Meeting of the
Association for _____ month from the date hereof or at the General Meeting of
the Association to be held on the 21st day of June 2022 and at any adjournment thereof.

As witness my hand the _____ day of _____

SIGNED by the said _____

in the presence of _____

HONG KONG NETBALL ASSOCIATION

Annual General Meeting
7.30pm, 21st June 2022
Lecture Theatre, 2/F Olympic House,
So Kon Po,
Causeway Bay, Hong Kong

AGENDA

1. To approve Minutes of the Annual General Meeting held on 17th June 2021 and to consider matters thereon (note 1).
2. To receive the report of the President (note 2).
3. To receive the report of Convenors – League, Development, Umpiring and Coaching. (note 2)
4. To receive the Auditors report and receive, consider and adopt the Audited Financial Statements for the year ended 31 March 2022 (note 3)
5. To elect Executive Council Members for 2022/2023 (note 4).
6. To appoint Auditor for the coming financial year 2022/2023.
7. To consider and transact any other business of which due notice has been given and received (note 5).

Notes

1. A copy of the minutes of the AGM is posted on the Association's website and is enclosed together with the Notice of AGM.
2. Reports will be emailed/posted before the AGM and will be maintained at the HKNA office.
3. A copy of the 2021/2022 audited accounts and 2021/2022 end of financial year balance sheet will be made known to and available to members by posting on the Association's website before the date of the AGM and will also be distributed at the AGM.
4. Nomination form for Executive Council members enclosed.
5. Any proposed items for consideration as any other business for item 8 should be submitted in writing by the 13th June 2022.