

**HKNA Minutes of the meeting
September 15th, 7.30pm**

Attendance:

Sherryn Hancock (SH)
Danielle Taylor (DT)
Kalani Brown (KB)
Shammin Azim (SHA)
Laura (Kowloon)
Emma Sharrock
Jennifer Dax (JD)
Carol Chan (CC)
Emma Gregory (EG)
Sarah Dunham on behalf of HK Scottish
Helen Hodgkin on behalf of HK Scottish
Christina Yue (CY)
Jo Reed (JR)
Lorraine Pak (LP)
Emma Wall (EW)

Apologies:

Jenny Chadwick (JC)

Did not Attend:

Shafin Azim (SA)
Kate Wood (KW)

1. Minutes of the last Meeting Approved

2. Presidents update (SH):

- Encourage teams to go on line to register for the league
- New league formation for Div 1 and Div 2 to go ahead
- MY netball will go on line for all admin / notices
- Have 8 umpires that have registered interest for Asians. Going to panel tonight to decide which umpires will be chosen.
- Encourage people to watch Singapore A team over weekend. Details are on Facebook
- 11 countries coming to Asian Youth games. Afghanistan has withdrawn. Looking on whether to run coaching / umpiring workshops during the tournament. We will hold a Level 1 course, also looking into opportunities for a Coaching Workshop as well.
- HKFC approached HKNA if we would like to have Norma Plummer session on the 11th Oct. Committee felt that if the cost can be partially offset by inviting other coaches, spectators etc. Decision pending on court availability also. Email to be sent out to interested parties once court approved. Cost is \$4000 for session. Cost to be \$100 per coach to attend.

3. Accounts report (SH)

- Major expenses are Asian youth champs. \$500,000 funding received from ASDF.
- ASDF will pay up to 70% of the cost up to \$5 million. Normally have to pay \$150/200,000, which is usually taken out of the players registration.

4. Office Manager's Report (LP)

- Forms will be submitted to AFN regarding umpires for Asians.
- 11 teams for Asians. Afghanistan has pulled out due to lack of funds. India still hasn't paid, even after extending the deadline. Abu Dhabi could be a back up invited team. **Sherryn and Lorraine to call India and Pakistan to follow up on payment.**
- Set up and marking of courts to cost \$35,000
- Planning on doing on line streaming for Asian Games. . Quote now \$39K. This includes camera, camera man, site assessment and production crew for 38 hours. Likely to be placed on U tube. May only do semis and final plus 1-2 major games. Hosting Asian Federation meeting as well. Singapore requesting meeting to be held on the 21st Dec. As host, HKNA will pay costs for meeting at \$323 per person so it should be approx. \$10,000.
-Still haven't confirmed tournament dates except one. A grade is on 8th Nov and Joint University tournament is in Every sat March/ April 2016.

5. Technical Managers report (CW)

- U/21's squad to be narrowed down on the 15th Sept.
- Junior league about to commence. Emma G and Victoria are going to do desk duty for all junior games and to organize payment for umpires
- Ad went out for an Asian Youths Manager. Deadline is the 18th Sept for applications.
Ad to be re sent again.
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6. League Report (SHA)

- Increase in numbers again. Will have to cap at 10 teams per divisions and max 7 divisions.
- 67 teams and 23 diff clubs/ independents.
- Div 1 to play at Western and HKFC for first half of the season in order to get the umpires ready for the Asian Youths. .
- Captains meeting for the 29th September at the HKCC.
- Games to start Oct 5th. **All committee members to let clubs know about the start date.** Will be 2 games, then a break over school holidays. Finish Dec 7th and begin again Jan 11th. Rain game may be 14th Dec. Draw to be sent out at Captains meeting.
- Finals may be April 23rd
- **CC asked if there could be something written down with regards to the criteria on how each team is selected for each division.**
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7. Umpiring Convener's report (EG and CC)

- Now 4 people responsible for different aspects of the umpiring. Submitting 8 applications and one panel for the Asian champs.
- Singapore team coming this weekend and a few umpires involved with these games.

- Courses have started and dates are on the website. All courses are still open and third one is in Cantonese.
- Aiming to get : A) some B badges for Asian's B). supporting new umpires that have recently finished their courses C) working on C badges to provide support for new umpires. Umpires need to submit KPI's to the office in order to get paid. Normally \$200 from a team. \$150 D badge from HKNA or LCSD so total, \$350.
- JC asked if HKNA can top up money for support Umpires to match umpires fee. Sh suggested \$200 per hour for support umpire. This was agreed y all.
- Junior school umpire courses to begin soon. TO be run by Veronica Arnold.
- **All 4 umpiring conveners to get together to decide division of umpiring costs by next meeting**

8. COO report (EW)

- Laxton produced a new poster. There will also be a pull up banner. LCSD can distribute posters to all sports centers for free. Will also be put up at the venue.
- Developing an App for Instagram.
- Been talking to kit suppliers to supply for whole season.
- Social media using a program for Hoot sweet
- Did a site visit with Laxton. Venue is looking great.
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B. Strategic Planning workshop (EW)

Each year must submit plan for annual budget in order to get further funding.

3 key targets:

1. Meet target of Memorandum of Associations.
2. Encourage community sport and participation
3. Be present on the International stage

Scored 2 times a year , mid year assessment of KPA's.

Report needs to be done by the end of the month.

All committee members to send any remaining comments to Emma by the end of the week

9. A.O.B

Fee increase

JR asked that SH send out a letter to all members to explain where the money is going to with the fee increase.

JC wants it noted that she was not not in favor of the fee increase.

Website upgrade

Small fee to translate from English to Chinese

National Tours

CW asking for an extra \$20K for tours. SH has asked CW to submit proposal first.

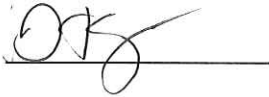
Emma Wall's Contract renewal:

SH wants to extend contract for an extra 3 months at current rate. Due to concern regarding cost, the proposd extension has been changed to 2 months (end of November)

SH to write up deliverables for EW and to send out a vote to all committee members.

Meeting Finished 10.55pm

Prepared by

A handwritten signature in black ink, appearing to be 'OK', written over a horizontal line.

Approved by

A handwritten signature in blue ink, appearing to be 'S.W.', written over a horizontal line.