

**HKNA Council meeting
Olympic House
20th October 2015, 7.30pm**

Attending:

Sherryn Hancock (SH)
JO Reed (JR)
Christina Yue (CY)
Danielle Taylor (DT)
Carol Chan (CC)
Jenny Chadwick (JC)
Emma Wall (EW)
Emma Sharrock (ES)
Lorraine Pak (LP)

Absent:

Kalani Brown (KB)
Shammin Azim (SHA)
Shafin Azim (SA)
Kate Wood (KW)
Jenny Dax (JD)
Emma Gregory (EG)
Victoria So (ES)

1. Minutes of the meeting:

To change to only "some" teams go to Western in section 6.

2. Presidents update (SH)

A. Met with Laxtons and got 4 quotes for kit from Tsunami, Kukri, BLK and Champion. Decided to go with Champion as they will give \$200,000 worth of free kit and further discount of 40% off other Kit. SH to meet again on the 23rd Oct to go through other issues with kit. They will deliver in 4-6 weeks. Hope to hold a presentation night where players are presented with their kits before the Asian Youths.

B. Asian Youth

After function will be held at City View. The venue will take 220 people. Any more numbers, and they will then be in a diff room. Looked also at USC Rec Club. Prices were the same but better location at City View. It will be \$440 per person plus 3 hours drinks.

C. Umpires for Asians

Australian umpires have been named: Hayley Burgess and Andrea Booth.

Panel will be Sharon Kelly and Jenny Chadwick. Sharon is happy to do a discussion about new rules. New rules will be implemented by Jan 2016, but don't have to be implemented by Sept 2016 which what HKNA will do. **JC will send new rules out to the top umpires in HK.**

SH suggested organizing a wine night with Sharon Kelly to talk at the Asians Youth. Aim to do it at the start of the Asians. **SH to follow up.**

Looking for volunteers for the youth games. Aiming to send out an email in the next couple of weeks. Future Stars Dance Company will be dancing in the opening and closing ceremony, free of charge.

D. Norma Plumber came a few weeks ago to do a training session with the U/21's at the HKCC.

U/16's HK team had session on the Sat with Norma at the HKFC.

E. Technical Manager's report (CW) See report

Physio cant come on NZ tour so trying to source one locally.

3. Accounts Report (CY) See report

SH to meet up with CY this weekend to hand over.

Need to work on a HKNA budget and need to look where we are underspending in the LCSD budget. SH proposed that we can allocate an extra \$25K from the National Training fund to go to the U/21 tour to NZ so long as the HK Opens start training in Jan/Feb. All members agreed to this.

Need urgent follow up for a HKNA credit card and need to organize a cash advance form for the NZ tour so as to have some petty cash available.

4. Office Manager's report (LP) See report

Hotel deposit yet to be paid for Asian Youth . Taipei and Thailand staying at diff hotel, but no transport provided.

Coaching clinic to be arranged during the Asians. An expression of Interest has been put out. Joint University tournament started games earlier (27th Feb) so the finals wont clash with the HKNA league. University finals are now aiming for 9th April.

Courses are getting poor response so it was suggested to email courses to all schools. **LP to ask Hayley to get a list of all schools/ contact.**

5. COO Report (EW) See report

A. Project plan in place this month with Laxtons. Growing on social media. Growth 170% on activity. Will develop a player profile for the final 12 players.

Some strong leads with sponsorship from JR. Have min 35K sponsorship at the moment. 400 flyers have been printed out about sponsorship and will be handed out at all Leagues. Have only really 4 weeks left to gain sponsorship. ESCPADE will sponsor 100 GILBERT Netballs. Jockey will provide 50 pairs of training shorts.

EW said that overall sponsorships will come from our members' contacts. Posters and banners will start being put up.

Website will be started on next week.

B. Manuals

All members need to know legal responsibilities and due diligence.

All committee members need to fill out the acknowledgment of policies form and send back to DT by Nov committee meeting

EW suggested that Strategic planning to be done in June instead of August of each year.
EW reinforced that all members need to especially read Section 1 of the manual.

6. Umpiring Report (JC)

Still trying to put all information on umpiring database. Finding it very time consuming.
Had a lot of requests for information on independent umpires. SH suggested we ask each umpire if they would like their details to be included on the umpiring list. **JR to send an email to all the badged and non badged umpires.**

Information on how umpires get paid need to be registered with name/ date/ who they umpired or supported. **JR to follow up.**

JC and CC are responsible for allocating support umpires. KPI's need to be filled out for umpires for junior league as well.

Umpiring courses are full this year. Many players are not registered for HKNA . Umpire application forms for next year to include further information.

JC asked LP to find any venues to do another 2 courses early 2016.

EG received an abusive phone call from a member of the team Forever 39. Need an incident report form to be filled out for any future events that is involved in an incident.

JR to develop and adapt a complaints form.

JC is running an umpiring course in the Maldives as from tomorrow.

7. League report (SHA)

Monsoons withdrew from the Div 1 league. They asked for a refund and to re register 3 players. It was decided they could register 3 players, however as per by laws, they couldn't get a refund but it will be held for future registration costs for their players.

EW suggested that perhaps a men's team could come and play against a Div 1 team with the new added bye each week.

First game at Aberdeen was washed out. Make up weather game is on the 14th Dec which is the first day of the Youth Games. Aiming to do make up games beforehand.

WCH not available for 2 dates so some of Div3 moved to other venues.

Had an unofficial complaint about bad sportsmanship in Div 3. Player admitted responsibility.

Shammin away for next 2 weeks so office and SH to handle any issues.

A.O.B

1. Beach Netball

Perhaps ES to form a sub committee. **ES to email SA and organize.**

2. Staff Meetings (JR)

Had meeting with LP and CW on 8th Oct. Hope to have more on a regular basis to look at performance monitoring and re organize positions and put in some sustainable strategies. Aiming for monthly meetings.

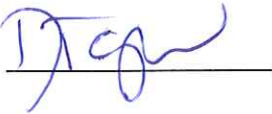
3. Leadership Vision (JR)

Need to come together to work this out as a team. Want to share this in next meeting when more members are available.

Assistant Managers and Manager for Asian Youth have been selected. It was decided on one Manger (Jasper) and 2 Assistant managers (Kristy Choi) and a strength and conditioning coach . Have also spoken to Connie on how they can work with CW to work on an external program.

Meeting finished 10.10pm.

Prepared by

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Approved by

A handwritten signature in blue ink, appearing to be 'JR', written over a horizontal line.