

**HKNA Executive Council Meeting
Minutes
Tuesday 14 October 2014
Olympic House**

Present:	Absent
Sherryn Hancock (SH) Lorraine Pak (LP) Jo Reed (JR) Leesa Youl (LY) Shammin Azim (SH) Karin Looram (KL) Emma Gregory (EG)	Emma Wall (EW) Shirley Yuen (SY) Ellen Tong (ET) Lauren Zervos (LZ) Lisa Twinley (LT) Shafin Azim (SA)

ACTION ITEMS & OWNERS

#	Action Item	Owner	Due Date
1	Respond to members on issue raised regarding qualification for COO to sit on Executive Council	LY	
2	Advertise Admin Assistant Role	SH	
3	Follow up with LCSD on post padding.	LP	
4	Umpiring convener to look at recommended payment for umpires (to be updated in or removed from by laws).	EG	
5	Email to be sent to netball community on umpire badging (for teams to nominate individuals who are interested).	EG	
6	M&A update clause 26 to make provision for 13 Executive Council members (to be done at AGM)	LY	
7	Keep weekend of 29 Jan to 1 February free for Tri-Nations	ALL	

MINUTES OF MATTERS DISCUSSED

1. Presidents update - SH

- Emma Wall will be resigning from the committee and reapplying for the COO role.
- Melissa has resigned from Admin assistant role. Role will be advertised internally and externally, including in the SCMP. Melissa has agreed to stay an extra month to ensure a smooth transition.
- Financials 2015/6 budget was submitted. Asked for a 140% increase reflecting the incremental cost of engaging a new events manager, league umpiring and tri-nations. On actuals, the youth championships came in at \$10,000 over budget which is quite good for a 7 day event. (some expenses are not in there).

- Over the next six months, we will need to monitor closely to see whether we are over budget. More money needs to be spent to utilize the budget. \$70,000 for regional netball academy tour. Also looking at 5 days in Thailand for the under 16's (50-60k). Money still coming in from membership fees.
- Feedback has been received on the fee increase. Letter received asking what it was for. The 10% increase covers the national overseas training squad cost of 80k funded from HK netball funds. HKNA also needs to fund at least 30% of the tri-nations cost (only 70% is subvented).

2. COO Update- SH

- Emma is working on the manuals and project plan. The induction manual will be brought to the next meeting. This will be passed to whoever takes on the implementation role.

3. League update- SA

- Timing changes at Aberdeen because of Occupy Central have caused issues with umpiring (as the times are not aligned with other venues). Some teams have been unable to field previously arranged umpires.
- In the first few weeks some leeway has been given on penalty points and fines (umpires due to Occupy Central, default players).
- Icepacks were stolen from one venue. There are also on-going theft incidents at Aberdeen outdoor courts. The modus operandi is that only the credit card is taken. The victim only realizes after 40 – 50k is spent in the Apple store. Players have been warned of the issues and it is recommended to assign one team member to watch the team bags.
- Discussion on getting padding for the posts, especially with children playing at Aberdeen. One incident where a post toppled over because it was not weighted properly. Agreed for LP to follow up with LCSD.

4. Umpiring update

- Complaints from teams that some umpires have been charging \$300 to \$400 a game. This is well in excess of recommended payment as set out in HKNA by laws. Agreed that by laws need to be reviewed and the recommended figures removed. A properly qualified umpire should be able to charge a reasonable amount. Umpiring list has been posted on website and sent out the Saturday before the league.
- Five umpiring courses have been scheduled.
- Need for more people to take interest in becoming badged. EW to send out a request for interest to netball community. Committee members to keep an eye out for umpires that show appropriate skill
- Noted that Ron Arnold and Jenny Chadwick are still willing to help out with netball matters.

5. National Squad Update

- Advertising for selectors for National Youth, Tri Nations and National squad.

- 16's academy, Lorraine and Connie were taking but now nations tour will be in December with Lorraine as the manager.
- Nationals- all positions being advertised per the National squad policies. Managers, assistant coaches and selectors needed as well.
- Junior league has grown from 49 to 62 teams. Some competition from interschool netball tournaments (Harrows etc). We need to consider how the HKNA junior netball tournaments feed into continued netball development.
- Development courses will be run at the Tri Nations.

6. Office Manager update

- Audited accounts submitted to guarantee funding.

7. Tri Nations

- Invitation has been sent to Cook Islands and Canada. Back up Chinese Taipei (whilst not ranked, they played very well at the Asian champs). Will be held 29 – 1 Feb. Executive Council asked to keep the weekend free.
- Accommodation has been booked (BNP International House, which has non-smoking floors). Still looking for a dinner venue. Based on previous experience, players will bring family and friends. There is a Chinese restaurant in the BNP building.
- Tournament dates, still trying to book courts on 14/15th [?]. This year is proving to be very difficult.

8. AOB

- Reminder that if anything is needed from the office, they will require some lead time.
- Executive council has a number of open roles. HKU has agreed to accept a seat on the Executive Council. This will make the number 13, which will require a change to the M&A. (Article 26 imposes a limit of 12). LY to put to members at next AGM.
- Under 16's under budget by 20k. Option to take 4 extra players was agreed by the committee.
- Emma has resigned from the committee.
- National Convener role is available. JR is agreeable to take this position, but will be away for some of the period.

Meeting Adjourned at 9:30pm

Prepared by

Approved by

Leesa Youl

Sherryn Hancock