

HKNA Executive Meeting Minutes

Tuesday 4th December 2012

Present:

Ron Arnold (RA)
Jenny Chadwick (JC)
Alda Ng (AN)
Shafin Azim (SA)
Emma Hutchinson (EH)
Lorraine Pak (LP)
Ciara Waller (CW)

Apologies:

Caroline Freeman (CF)
Sonia Lam (SL)
Danielle Taylor (DT)
Emma Hutchinson (EH)

MINUTES OF THE MEETING DISCUSSED

1. Minutes of last meeting

No matters arising from the minutes of 6th November 2012 meeting but one amendment; JC attended intermittently as she was running an umpires theory course next door.

2. Presidents update

A. Umpiring

- Continuing with courses, currently in middle of 5th course, unfortunately practical has been postponed due to weather, am hoping to complete this on Thursday. 13th December.
- Junior League umpiring is still touch and go but the committee has agreed this is beneficial and will continue with the current format/structure.
- Umpires Sub Committee have worked extremely hard this half of the season with Monday night support.
- Umpiring T-shirts – this is currently being reviewed and have been approached by Tsunami. Kurkri would also like to bid and will send a design and budget. RA to review with Umpires Sub Committee.
- Level 2 Umpires' Course to be held in March (tbc).

B. National Youth/Opens Squad/Team

- Youth Championship dates have still not been firmed up. RA explained the prior communication to the committee and as yet had not had any response. She will follow this up soon.
- RA communicated that most organisation was in place, ie coach, Kirsty Kruger has confirmed extension for the tri-nation competition, physio, Mel Potgieter confirmed her availability. Unfortunately the manager, Jo Graffen was unavailable. RA communicated with all previous applications for their interest and all but one responded positively, the one that is not is because she has left the country. The committee discussed the candidates and agreed to two and RA would organize an interview accordingly.
- RA has secured training courts through CIS and wanted it minuted and thanked CIS for their continuous support to HKNA.
- Players – As previously communicated, RA would advertise and the selectors would also observe and would all agree for invites. Unfortunately there was little interest and those invited have not accepted. However, there are still a few. First training was same night as committee meeting, hence another session the following week would be used as a deciding date for the final team and reserves. The committee agreed that the possibility of only fielding 10 players was acceptable.
- Kit – RA is in communication with Kurki to sort out date for deadline of ordering top up kit for the final team, this is Wednesday 12th December.

C. Committee Roles

- Aussie have appointed a new representative, Ms Sonia Lam. RA would communicate with her in the coming days with regards as to where to best use her skills.

D. Staffing Matters

- An advert had been published for the ‘Office Manager’ position as well as ‘Development Officer’. We had one application for Development Officer and several for Office Manager. It was agreed we would consolidate the Office Manager position before processing the Development Officer role.
- The committee discussed all the applications and agreed on a select few. RA would organize relevant interviews.

3. **ACCOUNTS REPORT**

- Unfortunately the P&L was only sent to AN and CF. RA requested that this be sent to her too in future. CF was unable to attend the meeting but gave feedback to AN and RA. RA did not see this email until after the meeting. We would ideally need to include the P&L in the circulation of agenda for future meetings.
- AN reported that the association as of 31st October was in a strong cash position. A large proportion of this is from the Asian Champs, Tri-Nations, team and individual membership fees, likewise this is likely to drop with the upcoming tri-nations.

- Again, no questions were asked as relevant paperwork was not available to all to discuss.

4. LADIES LEAGUE

- JC discussed the issue of the weather and the current situation with regards to what has been arranged. 17th December is for wet weather games but won't be able to fit in all the games. There was an issue the week before with regards to the time of announcement, unfortunately JC received several unfriendly and unwarranted communications from the community, hence for last week, an earlier decision was made to which we actually could have played the games. It was agreed to stick with the original bye-law time of 5pm for decision making. JC would also communicate with clubs to the rained off games, inviting them to self-arrange the make-up games before the next available date nearer the end of the season.
- Finals were discussed and that JC would approach HKFC for the possibility of hosting at HKFC on a Saturday again. It was agreed that having it on a Saturday was very well received last year. *Post meeting RA also requested that LP look into alternative venues as a back-up plan.*
- JC re-raised the recent dispute with two teams at Aberdeen Outdoor over scoring and would re-write to the teams with a chaser email and then followed with HKNAs decision should an agreement not be reached/accepted.

5. DEVELOPMENT REPORT

- Development Officers report was presented with only one question with regards to the coaching for YATs. Whilst this is currently coached by LP as the Development Officer, RA questioned as to if it was possible to have trainee coaches, ie same at Youth for support and also further development. LP would look into this.

6. TECHNICAL MANAGERS REPORT

- Technical Managers report was presented with no questions.
- RA reported that she saw the team in Singapore over the weekend and that the team and management all looked happy and relaxed and having a good time.

7. A.O.B.

- A. Mixed League – RA asked when the Mixed league would be which would be after the Ladies. LP to check that courts have been booked for CW and if not needs to be discussed and actioned.
- B. Beach Netball – SA reported no development as yet but in last communication, they have expressed the desire to expand to 3 courts. The organisers have also requested a meeting with SA and RA. SA to organize.

- C. Tri Nations – RA and LP updated the committee on the current status; hotel and courts booked and deposit have been paid to hotel. An attempt to form a working sub committee has seen fruition. One member is currently working on potential sponsorship as well as the end of tournament dinner. Malaysia has confirmed and completed paperwork. India has confirmed but we are yet to receive paperwork. Coaching and umpiring clinics have been advertised overseas and will be done so shortly locally. Both coach and umpire presenters have been secured. We are still awaiting IFNA for the competition umpires themselves. We now need to start finalizing details and organizing volunteers and delegating responsibilities.

Meeting finished 9.10pm

Next Meeting – Tuesday, 8th January 2013 – 7.30pm at Olympic House