

HONG KONG NETBALL ASSOCIATION

Council Meeting Minutes
7:30pm, 4th May 2010
Meeting Room 3, Olympic House, Causeway Bay

Present

Veronica Arnold (VA)
Jenny Chadwick (JC)
Carol Chan (CC)
Ellen Flaherty (EF)
Lorraine Pak (LP)
Joanne O'Connor (JO)
Connie Wong (CW)
Ivy Wong (IW)
Rosanna Wong (RW)

Apologies

Prisca Lam (PL)
Alex Lynch (AL)
Brooke Mensor (BM)

		Action required from
1.	Last Meeting Minutes / Council	
	<ul style="list-style-type: none">Item 9, bullet point 6 should read Cost is HK\$150 per player.	PL
	<ul style="list-style-type: none">After above amendment, April minutes are adopted and can be published.	PL / CW
2.	Coaching Report / Youth Update	
	<ul style="list-style-type: none">CW went through her presentation, explaining both player and coach pathways, how they ideally should operate also touching on the Regional Squad. She also updated the committee on upcoming proposed courses and the information regarding the U21s. The squad has now been cut down to 15 players. Further cuts will be made nearer the tournament.	CW
	<ul style="list-style-type: none">The committee thanked Connie for her presentation and explanation as well as acknowledging the work she has achieved thus far.	
3.	Development Report	
	<ul style="list-style-type: none">LP presented her report covering her monthly schedule, results from the Festival of Sports – Girls' age group.	
	<ul style="list-style-type: none">LP also communicated that she had made contact with a PR firm and that they watched the ladies first division final and will be giving a proposal to us within the next week or two. It was requested that perhaps another one or two companies should be approached	IW / VA / LP

	for quotations too. IW will forward a contact to LP, likewise VA will also forward another contact to LP.	
4.	Social / End of Season Function	
5.	Sponsorship / Publicity	
	<ul style="list-style-type: none"> EF verbally presented her work thus far with regards to both the end of season function, Tuesday, 25th May at HKFC and also where she's at with regards to approaching potential sponsors. 	EF
	<ul style="list-style-type: none"> Various ideas were discussed, EF will follow these through. VA will send a list of all club convenors to EF to follow up on sponsorship letter as well as for the function and on the night raffle prizes. VA will invite AFNA President who is based in HK as well as check up with regards to the association's patron. 	EF / VA
6.	Treasury Report	
	<ul style="list-style-type: none"> JO went through the accounts, no questions were asked regarding P&L. 	
	<ul style="list-style-type: none"> JO explained an appeal letter was sent to LCSD regarding U21 funding. This has been rejected, however it was recommended that other funding could be used for this tour. 	JO
	<ul style="list-style-type: none"> LCSD have requested HKNA to open a new "Subvention & Reserve Fund" account to deposit the annual subvention funds into. JO proposed to open the account and have VA, JC, PL & JO as signatories. All Committee members present seconded. 	JO / VA / JC / PL
	Subvention & Reserve fund Account	
7.	Ladies League	
	<ul style="list-style-type: none"> JC apologized for lack of a written report but briefly updated the committee as to what's been happening, why and where we're at with regards to the league, ie 2 x 20 minutes was the preferred timing. 	
	<ul style="list-style-type: none"> JC will organize and communicate the draw to the wider public, however will not be here for the night of the finals and committee members need to step forward to help with organization matters. VA will take charge, LP, JO, IW have volunteered to help however more volunteers are still required. VA 	JC / VA / LP / JO / IW

	to follow up.	
8.	Umpiring Report	
	<ul style="list-style-type: none"> RW went through her report. 	
	<ul style="list-style-type: none"> VA added that there was still a lot of behind the scenes with organizing of umpires for tournaments, ie both the next two Saturdays and Sundays. 	VA
	<ul style="list-style-type: none"> VA also commented on the payment for umpires this season. The funding from LCSD needs to be allocated. All records need to be checked before being presented to the committee. 	VA
9.	Regional Presentation	
	<ul style="list-style-type: none"> Further to LPs brief presentation at the last meeting and CWs explanation earlier on in the meeting, VA reiterated the whole structure of the programme and the committee all agreed it was something we needed to support. VA would communicate this to CW to proceed. 	VA / CW
	<ul style="list-style-type: none"> Major concern is funding and a lot of discussion was held on this matter. It was agreed that the LCSD funding approved for the Singapore trip December 2010 would be used for the U21s Asian Youth Championship as communicated to us from the LCSD. There would be a continued fund raising effort from all and monies raised would ensure the Regional squad would be able to attend Singapore. 	JO / CW
	<ul style="list-style-type: none"> It would be expected moving forward that all national squads would be required to contribute towards their respective tours a nominal fee, a fee to be agreed upon prior to each tour. 	
	<ul style="list-style-type: none"> Another suggestion for the Singapore trip would be that HKNA send CW along with two Assistant Coaches as an incentive and development progression. 	
10.	Any Other Business	
	<ul style="list-style-type: none"> IFNA Report – A detailed report needs to be prepared and presented by 14th May. VA requested the assistance from both JO and LP to complete this report. 	VA / JO / LP
	<ul style="list-style-type: none"> U21 Kit – VA thanked all those that 	LP

	<p>responded to her email, some still didn't. A company was agreed upon and all parties communicated with. LP was introduced to the company and is already progressing forward on the matter.</p>	
	<ul style="list-style-type: none"> National Opens Squad Update – advertised, players responded, coach and selectors in place. Trial date is 8th and 9th May. Further information will be presented to the committee as and when. 	VA
	<ul style="list-style-type: none"> AGM – VA expressed concerned that this is not processed correctly. It was agreed upon that VA would request PL to prepare all paperwork in advance of the accounts for committee members to view by Sunday 16th May. LP will also forward all of last years' paperwork to LP, JO and VA. It is hoped that the accounts will be ready for 27th May and all will be communicated with the public on the same date. Any communication relating to this matter will be discussed via email. 	LP / JO / PL / VA
	<ul style="list-style-type: none"> LCSD PIPs – VA explained that there is an annual Performance Incentive Pay form that needs completing for all paid employees by end April. Once completed, this does not need to be presented to the LCSD however filed for any future requirement. There is a deadline which was very tight, however as it is not required for presentation, VA will meet with all three employees over the next two weeks. 	VA
	<ul style="list-style-type: none"> LATE PRESENTATIONS: 	
	<ul style="list-style-type: none"> CC reported on the successful completion of Joint University Netball Tournament 2010. That LCSD will give giving funding for this event moving forward, hence will be organized through HKNA moving forward. 	
	<ul style="list-style-type: none"> IW reported that 28 teams have registered with the Mixed League and that a good sum will be earned from this event. 	
	<p>NEXT MEETING Tuesday, 1st June 2010 7.30pm Olympic House</p>	ALL