



27<sup>th</sup> May 2016

## **ANNUAL GENERAL MEETING Hong Kong Netball Association**

### **NOTICE OF MEETING 22<sup>nd</sup> June 2016**

Notice is hereby given that the Annual General Meeting of the Hong Kong Netball Association will be held on Wednesday 22<sup>nd</sup> June 2016 at 7.00pm, Hong Kong Football Club, Sports Road, Causeway Bay.

In accordance with HKNA's Memorandum & Articles of Association

- Each Ordinary Corporate Member, Ordinary Individual Member, Ordinary Junior Individual Member, Life Member and Associate Member shall be entitled to one vote on any motion or matter to be voted upon by the Members in General Meeting. Visiting Members shall not be entitled to vote on any motion or matter to be voted upon by the Members in General Meeting. On a poll, votes may be given in person or by proxy.
- A Voting Member may appoint a proxy to act in place or instead of the Voting Member either generally, for a specified period or for a specified General Meeting. (Proxy form enclosed)
- In order to be valid, an instrument appointing a proxy shall be deposited with the Secretary not less than 48 hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the instrument proposes to attend and vote.

In accordance with HKNA's by-law

- Each team is required to have a minimum of two representatives present at the AGM to qualify for the refund of the team deposit.

In accordance with the HKNA Memorandum & Articles of Association, the members of the Executive Council shall be elected by majority of Voting Members present in person or by proxy and entitled to vote at each Annual General Meeting.

The Executive Council must include members holding the following positions and offices:

- President
- Vice-President
- Treasurer
- Secretary
- such other positions and offices as the Executive Council may from time to time determine.

In accordance with the Memorandum & Articles of Association, any member may submit notice of any other business to be considered at the A.G.M. Such notice must be in writing and must be received by the HKNA by Wednesday 16<sup>th</sup> June, 2016.

A copy of the agenda, proxy form and minutes of last AGM (minutes are available from the HKNA website) are enclosed for your reference. The audited accounts and balance sheet as at the end of the 2015/16 financial year will be posted on the Association's website before the date of the Annual General Meeting.

This notice is being sent to the all captains/convenors and all members to their respective email addresses on our record and it will be posted on the HKNA website. (<http://www.netball.org.hk>)

Hong Kong Netball Association Limited  
(香港投球總會有限公司)

Proxy Form

I/We, \_\_\_\_\_

being an Ordinary/Associated corporate/Individual/Individual Junior/Life Member of  
the above named Association hereby appoint \_\_\_\_\_  
of \_\_\_\_\_

as my Proxy, to vote for me/us and on my/our behalf at the General Meeting of the  
Association for \_\_\_\_\_ month from the date hereof or at the General  
Meeting of the Association to be held on the 22<sup>nd</sup> day of June 2016 and at any  
adjournment thereof.

As witness my hand the \_\_\_\_\_ day of

SIGNED by the said

in the presence of

# HONG KONG NETBALL ASSOCIATION

**Annual General Meeting**  
7.00pm, 22<sup>nd</sup> June 2016  
Hong Kong Football Club  
Sports Road,  
Causeway Bay, Hong Kong

## AGENDA

1. To approve Minutes of the Annual General Meeting held on 22<sup>nd</sup> June 2015 and to consider matters thereon (*note 1*).
2. To receive the report of the President (*note 2*)
3. To receive the report of Convenors – League, Development, Umpiring and Coaching. (*note 2*)
4. To receive the Auditors report and receive, consider and adopt the Audited Financial Statements for the year ended 31 March 2016 (*note 3*)
5. To elect Executive Council Members for 2016/2017 (*note 4*).
6. To appoint Auditor for the coming financial year 2016/2017
7. To consider and transact any other business of which due notice has been given and received (*note 5*).

### Notes

1. A copy of the minutes of the AGM is posted on the Association's website and is enclosed together with the Notice of AGM
2. Reports will be distributed at the AGM and will be maintained at the HKNA office.
3. A copy of the 2015/2016 audited accounts and 2015/2016 end of financial year balance sheet will be made known to and available to members by posting on the Association's website before the date of the AGM and will also be distributed at the AGM.
4. Nomination form for Executive Council members enclosed.
5. Any proposed items for consideration as any other business for item 7 should be submitted in writing by the 15<sup>th</sup> June 2016.

HKNA receives the following nomination for the 2016/2017 Executive Council –

In accordance with HKNA's Memorandum & Articles of Association,  
The Executive Council must include members holding the following positions and offices:

- President
- Vice-President (2 Positions available, 1 in accordance with HKNA Memorandum & Articles of Association)
- Treasurer
- Secretary
- Such other positions and offices as the Executive Council may from time to time determine